

SOUTH EAST HIGHWAY AUTHORITIES & UTILITIES COMMITTEE

MINUTES OF THE MEETING HELD Friday 16th December, 2005 Grosvenor House, Surrey CC, Guildford

PRESENT

BOB BEANEY (CHAIRMAN) BT	ALAN FOSTER – SOUTH EAST WATER
ROY CLARKE (SECRETARY) SOUTHERN WATER	ROBERT HUDLESTON – SURREY COUNTY COUNCIL (TREASURER)
PETER TAYLOR – ISLE OF WIGHT COUNCIL	MARTIN EDWARDS - HIGHWAYS AGENCY
NEIL AINSWORTH – WEST BERKSHIRE BC	GEOFF SPILLER – THREE VALLEY’S WATER
ROGER HOWARD – WEST SUSSEX CC	R. AMIR – SLOUGH BOROUGH COUNCIL
ANIS DANDY – EDF ENERGY	IAN ACKERMAN – HANTS COUNTY COUNCIL
PETER BURMAN – THAMES WATER UTILITIES	WAYNE SCOTT – BRACKNELL FOREST BC
SARAH CAMERON – MID KENT WATER	ERIC COATES – ISLE OF WIGHT COUNCIL
JOHN CLARK – SCOTTISH & SOUTHERN ENERGY	PAT GREEN – SOUTHAMPTON CITY COUNCIL
IAN LANCEFIELD - KENT COUNTY COUNCIL	GUY TOWNSEND – FIBERNET UK LTD
PAUL DEEKS - TELEWEST	KEITH O’BRIEN – THUS GROUP PLC
ALAN FLORRY - TRANSCO	ROGER WILLIAMS –EAST SUSSEX COUNTY COUNCIL (VICE CHAIRMAN)

APOLOGIES FOR ABSENCE:

STUART WILSON – BRIGHTON & HOVE	MARK OSTHEIMER - NTL
BRIAN WATSON – BOURNMOUTH & WEST HANTS WATER	DAVID HOLLAND – SUTTON & EAST SURREY WATER
NIK GOODMAN – EAST SUSSEX COUNTY COUNCIL	LLOYD HALLIDAY/LORNA DAY - KENT COUNTY COUNCIL
STEVE LEEKS – EDF ENERGY	TONY NORMAN – NETWORK RAIL
EDWINA KACZOR – ROYAL BOROUGH OF WINDSOR & MAIDENHEAD	GEOFF PETTS – MOTT MACDONALD
PAT MULVIHILL – OXFORDSHIRE CC	ROD PORTEOUS – PORTSMOUTH WATER
PETER SCOTT – HIGHWAYS AGENCY	GRAHAM BARNWELL – WOKINGHAM DC
JULIE ULLIOT - NGT	

- 3.** MINUTES OF MEETING HELD ON 16th September 2005
- 3.1 Accuracy – NA pointed out accuracy on Item 6 from previous minutes - NA mentioned to BB that the TTS Working Party had not put in a specific box on the application forms for off - peak or peak time working because definitions of this vary widely across the country. For that reason boxes had been inserted on the form to show the signals start and finish times which will cover this. NA also asked for constructive comments to be sent to him regarding the form, which he would put before the Temporary Traffic Signals Working Party.
- 4.** MATTERS ARISING FROM MEETING 16th SEPTEMBER 2005
- 4.1 HAUC UK judging criteria for the awards at Cardiff – RAC has written to the Water UK NJUG rep regarding criteria for next year’s awards, and categories as to what the awards cover. He will respond once the Item has been discussed.
- 4.2 Transco representative at the SEHAUC meeting. BB clarified that JU was the National Grid Transco Representative at the time, but it is not clear whether she represents Gas or/and electricity. RAC to clarify with JU.

ACTION

RAC

5. REPORT FROM SEHAUC WORKING PARTY – Robert Hudleston

- 5.1 RH reported that the WG focused mainly on the Compliance Testing document, the purpose of which is to get best practice focused consistently.
- 5.2 The Traffic Detector Loop Working Procedure has been sent out to members for comment & will be looked at shortly.
- 5.3 Apparatus Records – on hold for the present.
- 5.4 A Workshop may possibly be set up to look at differences in NSG standards.
- 5.5 Vehicle Crossovers – BB advised C4 stage is chargeable
- 5.6 RH re-iterated that the WG purpose is to serve SEHAUC & any issues can be explored with the purpose of obtaining a consistent approach.
- 5.7 BB proposed that AWP01 Compliance Testing Document replaces AWP040, which would be withdrawn. The Motion was carried & AWP040 withdrawn.

6. SEHAUC EVENT

RW mentioned that the event WG met in October & looked at ways of improving the next event, where organisation has been split into 5 or 6 different elements with individuals taking responsibility for each element. RW asked for volunteers who could assist if required. RAC, PG & IA volunteered. RH will also talk to Danny Greenwood of WSCC. Regarding exhibitors, every member of SEHAUC was tasked with either sponsoring or coming up with the names of 2 sponsors, with names being sent to Sarah Cameron. Also Breakout sessions will be looked at, possibly with a lunchtime slot as will presentations from a Contractor (topics likely to be FPN's, TMA regs, s74 etc). Next meeting scheduled for 11th January 2006, with the event being on Sept. 6th. As this clashes with HCC co-ord & ESCC HAUC is the previous day, both will be moved.

All

RW/IA

7. TREASURERS REPORT – Robert Hudleston

Please contact SEHAUC via the web site for further details

8. REPORT FROM HIGHWAYS AGENCY

8.

Martin Edwards (Network Access & Resilience Team Leader) gave the report from the Highways Agency, who will attend SEHAUC in place of Peter Scott in future. Martin will deal with HATO's and all access areas & road space bookings and is responsible for TRO's & monitoring works being undertaken. The resilience side involves contingency plans such as Operation Stack & ensuring the highway stays open. The Network side involves making plans for Olympics, & planning major works which will take place next year on most major motorways (e.g. M1, M11, M2, M3, M4, M40, A27, A4, A259, M25 etc). BB mentioned recent issue with ASD for Highways Agency data where their ETON system had lapsed. IA suggested

GP

there was no reason now why notices should not get through. BB also mentioned Sheppey way who had wanted all ETON notices faxed to them. ME mentioned that the Agency is working towards congestion charging on key routes. ME also proposed carrying out a half-hour presentation on resilience at the next meeting. RAC to add half- hour slot to the next agenda.

RAC

9. AGREED WORKING PROCEDURES'S

See Item 5 above.

10. SEHAUC MEETING LOCATION

RH confirmed that the next SEHAUC (March 17th) would be at Grosvenor House, but after that the meeting room is unavailable for a year. Locations such as NTL Winnersh, BT at Sevenoaks or Gatwick, EDF Energy at Crawley, or Southampton city were offered. Venue still to be decided.

11. MATTERS TO BE REFERRED TO ALL REGIONS HAUC MEETING

BB confirmed that nothing needs to be referred upwards. The Compliance testing document is 18 months ahead of the National Document. BB proposes to bring a set of results to the June meeting in accordance with the SEHAUC document. IA mentioned that Hants only carry out targeted coring.

12. CONTACT DETAILS

A list was circulated for updating.

13. SUSTAINABILITY

RW mentioned that the HA side are putting together a list ARM's that are permitted in each HA area, and whether a Utility approach has been made regarding the ARM's. This will be collated for the next meeting. BB suggested format to be a single A4 sheet, and that this would be put on the SEHAUC website once available. AD mentioned that EDF Energy would be appointing a Graduate to write a Thesis on Sustainability. AD to contact EDF Strategy Manager to obtain details.

HA's

BB

AD

14. ANY OTHER BUSINESS

14.1 RH mentioned the Road Expo London Exhibition in Chelsea – 18th/19th January. Seminars on the TMA & 'are utilities destroying our roads' will be included. Link as below:-

<http://www.road-expo.com/>

14.2 RA suggested that the SEHAUC agenda also state the date of the pre-meeting. RAC mentioned that SEJUG (Utilities side) starts at 10am, but was not sure of start time of HA side meeting – HA side starts at 9.30.

14.3 BB mentioned that RIGID Cable avoidance tool company had approached him regarding a SEHAUC presentation. SC will approach them with regards to the event.

SC

14.4 RH raised issue of SEHAUC minutes on the website. It was confirmed that no financial details will be added & that the minutes will be put into a members only section of the site, which will be semi-secure. It was agreed

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that the minutes will be published as sent out, giving a true record of the meeting & it was suggested that 2 sections be added – for latest minutes & approved minutes. BB to add to the website. **BB**

15. SUBMISSION DATE FOR AGENDA ITEMS

Agenda items to be submitted to the Secretary at least 1 week prior to meeting (by 10th March 2006) and Agenda circulated by the Secretary prior to meeting.

16. DATE OF NEXT MEETING

Next meeting to be held:

Friday 17th March, 2006

Venue: Grosvenor House, Surrey CC, Guildford
at 13:00 hrs (unless notified otherwise).