

SOUTH EAST HIGHWAY AUTHORITIES & UTILITIES COMMITTEE

MINUTES OF THE MEETING HELD Friday 17th June, 2005 Grosvenor House, Surrey CC, Guildford

PRESENT

BOB BEANEY (CHAIRMAN) BT	ALAN FOSTER – SOUTH EAST WATER
ROY CLARKE (SECRETARY) SOUTHERN WATER	ROBERT HUDLESTON – SURREY COUNTY COUNCIL (TREASURER)
PETER SCOTT – HIGHWAYS AGENCY	GRAHAM BARNWELL – WOKINGHAM DC
NEIL AINSWORTH – WEST BERKSHIRE BC	PAT MULVIHILL – OXFORDSHIRE CC
IAN LANCEFIELD - KENT COUNTY COUNCIL	GEOFF SPILLER – THREE VALLEY’S WATER
EDWINA KACZOR – ROYAL BOROUGH OF WINDSOR & MAIDENHEAD	KEVIN FULLER – HANTS COUNTY COUNCIL (VICE CHAIRMAN)
PETER BURMAN – THAMES WATER UTILITIES	WAYNE SCOTT – BRACKNELL FOREST BC
SARAH CAMERON – MID KENT WATER	ERIC COATES – ISLE OF WIGHT COUNCIL
JULIE ULLIOT - NGT	PETER TAYLOR – ISLE OF WIGHT COUNCIL
NIK GOODMAN – WEST SUSSEX COUNTY COUNCIL	GUY TOWNSHEND – FIBERNET UK LTD
PAUL DEEKS - TELEWEST	STEVE LEEKS – EDF ENERGY
ALAN FLORRY - TRANSCO	R. AMIR – SLOUGH BOROUGH COUNCIL
TONY NORMAN – NETWORK RAIL	GEOFF PETTS – MOTT MACDONALD
ROGER WILLIAMS –EAST SUSSEX COUNTY COUNCIL	LORNA DAY – KENT COUNTY COUNCIL

APOLOGIES FOR ABSENCE:

STUART WILSON – BRIGHTON & HOVE	MARK OSTHEIMER - NTL
BRIAN WATSON – BOURNMOUTH & WEST HANTS WATER	KEITH O’BRIEN – THUS GROUP PLC
ROD PORTEOUS – PORTSMOUTH WATER	CHARLES REED - NTL
PAT GREEN – SOUTHAMPTON CITY COUNCIL	JOHN CLARK – SCOTTISH & SOUTHERN ENERGY

3. MINUTES OF MEETING HELD ON 18th MARCH 2005

3.1 Accuracy – RW noted HAUC had been mis-spelt as HAUK (spellcheck!) in Items 7, 10 & 14.

4. MATTERS ARISING FROM MEETING 18th MARCH 2005

4.1 Website – BB reported that the website is ongoing and the Hants CC presentation will be posted on it. BB also mentioned that he is buying an Acrobat writer for the website.

4.2 BB confirmed that links to OFGEM on website updated & working. WS’s comments regarding dates of meetings will be looked at.

4.3 Alan Florry confirmed that Transco sale has gone through, and the logo for the new Company, Southern Gas Networks, is available.

4.4 GP asked the Utilities if they had the patch required to deal with multiple files (Type 21, 23 records). RAC mentioned Southern Water is working on their software for this patch. GP will let Utilities know if a noticing error occurs.

4.5 BB confirmed that the Empress link is not yet on the SEHAUC website.

5. REPORT FROM SEHAUC WORKING PARTY – Robert Hudleston

5.1 Met 6th June, with apologies from EDF & Charles Reed. Was decided that the future format will be a quick meeting after SEHAUC followed by the meeting a week before next SEHAUC.

5.2 The agenda for the WP is agreed Working Procedures & any other issues to

ACTION

BB

**GP
BB**

5.3	<p>be raised. BB confirmed that he has asked the JUG to send in comments on the Working Procedures before 9th September.</p>	SEJUG
	<p>It was also felt by the Working Group that there was worth in the members of HAUC UK attending SEHAUC (as at last SEHAUC). KF confirmed that there is still further work to be carried out on the Frames & Covers Working Procedure.</p>	
	<p>RAC asked if RH could provide minutes of the WG for circulation with SEHAUC minutes.</p>	RH
6.	<p>NSWHG PORTABLE TRAFFIC SIGNAL FORM</p>	
	<p>BB confirmed that NJUG lawyers had gone to DfT Lawyers but no result yet. NA stated that he would not accept the SEHAUC form. KF stated that in the morning meeting the Highway's had decided to adopt the NSWHG form as of 1st January 2006, as the form can be used for HA works also. SC & AF strongly objected to this and suggested that this should have been tabled 1st for discussion of pros & cons & agreement, and that imposition of the form on all makes a mockery of the SEHAUC forum. KF stated that there is no scope for changing a National form & that the decision has been made. BB stated that there are differences in the form (e.g. places co-ordination of emergency services over to Utilities. RH accepted what both parties were saying, but that the SEHAUC Working Party should look at differences first. RW stated that NJUG lawyers were stalling with information and that SEJUG should request a date from NJUG when this will be looked at. BB will table this on June 28th. NA confirmed he would be able to attend a WP meeting to discuss the NWSHG form.</p> <p><i>Secretary's Note – I have received confirmation from MO, who sits on NJUG that Mike Talbot received the NJUG Legal Affairs Group's letter and forwarded it on to Roddy Jones DfT lawyer, with no response so far. It appears to be the DfT we are awaiting a response from.</i></p>	Working Group
7.	<p>TREASURERS REPORT – Robert Hudleston</p>	
	<p>Please contact SEHAUC via the web site for further details.</p>	
	<p>REPORT FROM HIGHWAYS AGENCY</p>	
8.		
	<p>NG raised issue of Interroute having not attended West Sussex HAUC since 2003. NG has reported to Graham Eaton. PS will apply pressure & update at next meeting.</p>	PS
	<p>PM also advised that he was having no co-ordination information from Scottish & Southern. RAC to advise John Clark.</p>	RAC/JC
9.	<p>SEHAUC EVENT</p>	
	<p>RW advised that to date 19 exhibitors and approx. 270 delegates are registered for the event, and that all SEHAUC attendees need to spread the word regarding attendance and sponsorship or exhibiting (£400 per pitch), as need more exhibitors to break even. Maximum no. of delegates is 500, with a deadline date of 31st July (registration via SehaucEvent.Registrations@midkent.co.uk). All to let BB/SC know if anyone interested in exhibiting. RAC to send out SC's sponsorship pack to all for possible exhibitors. RW extended thanks to EDF for sponsoring lunch. KF</p>	RAC- Done

raised issue of financial risk to SEHAUC – could be £2K under if no more sponsors identified, but RH reaffirmed that as themes are Quality and Safety, then it is worth SEHAUC spending the money.

10. AGREED WORKING PROCEDURES’S: CORING

See (11) below.

11. COMPLIANCE TESTING

RW mentioned that the CSS project would be released shortly. The recommendations will be that a National Working Procedure is agreed with a National programme, unbound layers will be tested, and a system to define failure will be identified.

RW also circulated a SEHAUC Compliance Testing Proposal, which had the purpose of proposing a regional testing regime, which will drive improved levels of compliance. The proposals are (i) SEHAUC coring advice note to be reviewed taking on board CSS project recommendations above, resulting in a new SEHAUC compliance working procedure, forming basis of the National guidance (ii) All SEHAUC HA’s carry out compliance testing using revised SEHAUC WP & their own Contractors, with 2% results being brought back to SEHAUC (iii) This to be rolled out to a Regional contractor to undertake Coring regionally so that consistent results obtained & regional viewpoint, failure issues can be identified.

BB suggested a 1st April date for an agreed revised Working Procedure, and that the WG would report back next meeting. SC suggested HA works be cored & included in the process & RH concurred that a Traffic Manager should core both HA & Utility works. JU asked if failures would be graded & BB confirmed specs for HA & Utility works are different, although PM mentioned that HA works designed for same life as HAUC Spec. PS suggested non-destructive methods for unbound layers, but RH stated that any reinstatement beyond intervention limits would need to be broken.

All

Working Party

12. MATTERS TO BE REFERRED TO ALL REGIONS HAUC MEETING

KF has passed the SEHAUC procedure on manhole covers and frames to the Specification WP but that there is no reason to widen circulation of the procedure. There are issues Nationally as to where Frames & covers should sit – KF will raise with NSWHG.

PS raised issue of Network Resilience Teams coming into Highways Agency Regional Traffic control Centres, and how they would connect to HAUC groups? They are trying to get work done quicker and therefore more expensively–issue over who bears cost? KF suggested inviting an RCC/Resilience Team member to SEHAUC so that they can be brought on board with what SEHAUC does - so that they do not set up anything which duplicates HAUC, with a presentation at the next meeting. KF will approach & invite.

KF

KF

13. CONTACT DETAILS

A list was circulated for updating.

14. SUSTAINABILITY

RAC mentioned that SW contractors may be looking at using Ecoblend on a

RAC

trial basis. SEHAUC members are not familiar with the product and would like further information.

15. ANY OTHER BUSINESS

15.1 Traffic Managers & County Structures - BB again requested a County structure be collated & sent out by HA's indicating where Traffic Manager sat in the structure (i.e. figurehead or Operational)? KF stated that primary contact should be through SEHAUC representative, but SL pointed out that the TM is an important part of liaison, bringing streetworks forward. SC pointed out as the TM is a new legal requirement then the Utilities need to know who the point of contact is & the position for high level discussion. SEHAUC agreed this point & EC stated that the TM should already have made themselves known. PS stated Utilities will also need Highways Agency structure.

HA's

15.2 Overbanding – BB mentioned that non of the Utilities encodes use of overbanding (PB –Thames do not use, NG- WSCC will not accept) as Sussex Police have mentioned that the 40mm width is twice the width of a bike tyre area that touches the ground. Will discourage its use, but if instructed to use will obtain in writing from HA trench inspector.

15.3 Special Surfaces – IL mentioned that no viable match for grip fibre, & SC mentioned cannot get in small quantities. IL will formulate issue in email to RAC, and this will be passed to KF to raise with the Specification WP.

IL/KF

15.4 RH apologised over room mix up and mentioned that next meeting will be held in 2 bigger rooms!

15.5 KF announced that this would be his last SEHAUC meeting, and that Ian Ackerman would take over as representative for Hampshire. Kevin has been with SEHAUC since inception and BB thanked him for all his work on behalf of the Group.

15.6 NA mentioned the Planning Informative for develops works affecting the highway – to be circulated with the minutes.

15.7 GB mentioned that Thames Water Contractors were not performing adequately in the Unitaries. PB to look into & report back.

PB

15.8 RAC to write to HAUC UK requesting judging criteria for the awards at Cardiff – is the process robust? KF felt that the process was a bit self-congratulatory, PM felt that SEHAUC is of more value & quality than HAUC UK.

RAC

16. SUBMISSION DATE FOR AGENDA ITEMS

Agenda items to be submitted to the Secretary at least 1 week prior to meeting (by 9th September) and Agenda circulated by the Secretary prior to meeting.

17. DATE OF NEXT MEETING

Next meeting to be held:

Friday 16th September, 2005
Venue: Grosvenor House, Surrey CC, Guildford
at 13:00 hrs (unless notified otherwise).