

# SOUTH EAST HIGHWAY AUTHORITIES & UTILITIES COMMITTEE

## MINUTES OF THE MEETING HELD Fri 15<sup>th</sup> June 2018 at Portsmouth City Council offices Guildhall Square, Portsmouth

### PRESENT

PAUL DOOLEY- UK POWER NETWORKS (CHAIRMAN)	JEFF ELLIOT – WSCC (JOINT CHAIRMAN)
ROY CLARKE (SECRETARY) SOUTHERN WATER	STACEY GRANT – PORTSMOUTH CITY COUNCIL
IAN ACKERMAN & NEAL MASTERSON - HANTS COUNTY COUNCIL	WAYNE SCOTT – BRACKNELL FOREST COUNCIL
DAVID LATHAM - KENT COUNTY COUNCIL	JULIE PAYNE & HANNAH HOLMES - SSE
PAUL HUGHES – VIRGIN MEDIA	ESSEL HAGAN - SOUTH EAST WATER
DONNA COOPER - COLAS	ASH MCFAITE – EAST SUSSEX HIGHWAYS
CAROLINE PANTING – B&HCC	DARREN HUNTER - SGN
HARMEET TIWANI – SLOUGH BC	ROBERT HUDLESTON - NETWORK RAIL
MARY ANN CUZNER - SOUTHAMPTON HIGHWAYS PARTNERSHIP	KEVIN ORLEDGE – SURREY COUNTY COUNCIL
LISA MORGAN & HEIDI SAMWAYS - RBWM	DAN LESLIE - KENT COUNTY COUNCIL

### APOLOGIES FOR ABSENCE:

GEOFF SPILLER & HELEN TUTT - AFFINITY WATER	ED DAY - WOKINGHAM BC
LINDA PLAYNE – A one +	ALISON HEWS - KENT COUNTY COUNCIL
IAIN THORNTON – ISLAND ROADS	PAUL TREAGUST – PORTSMOUTH WATER
DAN DICKINSON - OPENREACH	MARTIN ZELDER - CADENT GAS
JAN CHAPMAN –THAMES WATER	FIONA SMITHEE – SES WATER

<p>2. CONTACT DETAILS A list had been circulated for updating.</p>	<b>ACTION</b>
<p>3. MINUTES OF MEETING HELD ON 16<sup>th</sup> March 2018 – Accuracy Agreed</p>	
<p>4. MATTERS ARISING FROM MEETING 16<sup>th</sup> March 2018</p> <ul style="list-style-type: none"> <li>• S81 – IAck has sent to Steve Roffey for addition to SEHAUC website.</li> <li>• RC has sent agreement notes to IAck for 'Water from chambers', s74 &amp; White Lining, &amp; Google as minimum for TM plans for IAck to add to agreements list.</li> <li>• Surfacing ARM's 'good practice' for HA's – still outstanding. DL mentioned the need to ensure we are aligned with the SRoH. IAck to pass to DH to sanity check against the SRoH. DH/IAck to liaise if any other alternatives not covered by SRoH &amp; will suggest these to the SRoH WG.</li> <li>• JP overrun/ Permit issue with WSCC - Both PD &amp; JE have given views, &amp; KO confirmed discussed at Permit forum. JE &amp; PD will discuss further to resolve. If not resolved, will need to HAUC(England).</li> <li>• KLRS Rapid Curing concrete trial - No further progress as of yet other than the Minister has confirmed that he would like to come to Kent to view the trial as is very keen on pushing forward best practice.</li> <li>• Reinstatement Defects &amp; referencing to the SRoH - RC to resend Anglian HAUC process to IAck for WG to look into.</li> </ul>	<p style="text-align: center;"><b>IAck/DH</b></p> <p style="text-align: center;"><b>PD/JE</b></p> <p style="text-align: center;"><b>RC/IAck</b></p>

- SEHAUC website review - Discussion took place over what website should look like & agreed in general that should be mainly a reference point for documents such as minutes, good practice, conciliation etc. Document review process needs to be agreed & also what will go on the website. London HAUC covers & frames doc already looked at by the WG. IAck will get a quote from Steve Roffey to strip out all of the content no longer required. DC has also spoken to a web designer & is happy to get a quote, based on scope from IAck. PD will also discuss with AH further as she was discussing with a KCC internal resource (as could use Wordpress.XMS)

**IAck**  
**DC**  
**PD**
  
- 5. CONFIDENTIAL ITEMS ARISING FROM MEETING 16<sup>th</sup> March 2018 - None – IAck to put on SEHAUC website.

**IAck**

GDPR was also discussed & it was agreed to add the following statement to each set of minutes:- 'Those who have signed the attendance sheet agree that their details & comments can be used for SEHAUC purposes only'.
  
- 6. HAUC (ENGLAND) Update (DL) & REPORT FROM SEHAUC JOINT WORKING GROUPS (IAck/ AH)

Working Groups (IAck/AH) –

  - Majority of items already covered above.
  - IAck mentioned poor performance of recycled Type 1 material in general during the winter months. WG may need to review usage on Cat 1 & 2 roads.
  - List of SEHAUC agreements /Good Practice Agreements being updated. IAck to send latest version to RC for circulation.
  - TTRO/TRRN discussion from last SEHAUC meeting will result in a Good Practice document that will be expanded to include examples.
  - Event – PD updated on behalf of AH. Still to take place on Friday 13<sup>th</sup> July at Detling, with different exhibition hall confirmed & 1 central auditorium. StreetManager central theme with Paul Chandler attending. All to encourage attendance, but also to let Event committee know if any registered attendees cannot attend. Doors open 8am, welcome at 9.15, Street Manager starting at 9.30.

**IAck - (sent with minutes)**

HAUC(England) Update (DL) -

  - DL/PL engaging with the DfT wherever possible, especially regarding Permits & Lane Rental.
  - Co-ordination review well underway & going well.
  - Inspections Group surprised by the level of response. Comments are being tabulated, which will be released in a spreadsheet but anonymised. Likely to be early 2019 with new document.
  - Meeting with the Minister - interested in Permit guidance in that number of mediation issues has significantly dropped following the release of the document. DfT want to drive consistency & are interested in making Permits England wide. Lane Rental discussed & flagged up as being a powerful tool that needs to be released with care. DfT preparing guidance. Likely there will be a 12 month period between application & implementation for any future schemes. Also expressed an interest in how we drive up the quality of reinstatement, and how to balance the rollout of major national schemes (e.g. 5G) against network disruption.
  - Ecorys Permit Report - imminent (now released) & will include some

recommendations that will likely signpost DfT future actions.

- Street Manager - latest DfT appointment should increase the level of communication as Beta phase progresses. There will be cross information with Inspections & Co-ordination WG's so that they fit around Street Manager.

7. TREASURER'S REPORT

DL reported outgoings for Dec 17 SEHAUC meeting, & for SEHAUC Event flyer. Further income received for exhibitor payments for the 2018 SEHAUC Event. Balance remains very healthy, but event venue costs are yet to be paid.

8. HIGHWAYS ENGLAND REPORT / ISSUES

No report available. RH asked if there was one HE point of contact for Area 4. JE will investigate & report back. DC mentioned the M27 Smart motorway scheme workshops & will circulate details.

JE

DC

9. AGENDA ITEMS & ISSUES TABLED FOR DEBATE

- **Sustainability:** DH asked that any materials not in the SRoH that anyone wants to submit for a trial can be put forward to the SEHAUC WG using the trial template from the SEHAUC website.
- **Sharing Good Practice:** DL mentioned that Geoplace are looking at using INRAX data for updating NSG data to get 'bespoke' traffic sensitivity as opposed to using historic data. Could go to the KLRS Governance Board as could help reduce congestion & give more appropriate KLRS charge free windows.
- **Performance:** IAck mentioned a few recent issues in Hampshire where PTS had been left up after works had been completed causing severe disruption in some cases. PD has a new contract with SQS who now clear any 2 way PTS (was previously with the TM Company to do this), which has reduced the risk significantly.
- **Permit Annual Reports:** DL will publish the next Kent report in October, WSCC 1st year report completed, East Sussex Highways currently working on report as are Slough BC. Surrey CC have completed the 1st 3 years of reports & KO will likely change reporting calendar so there will be an interim followed by an annual report in April. WS will be doing the same for Bracknell Forest with an interim report at the end of the month. RBWM currently constructing their report & BHCC 2nd year report going through committee. MAC confirmed that Southampton Highways are working on their third year report & should be out late summer/early autumn. DC mentioned that she was looking at traffic sensitive streets within Portsmouth with Michelle & at decision stage as to whether a Permit scheme will take place or not (noticing does work for Portsmouth). PD asked about accessibility of Annual Reports & placing on SEHAUC website, and IAck suggested that a table should be placed on the website as opposed to the reports themselves, with a 'round robin' being carried out at SEHAUC meetings at a set interval. JP asked whether anyone within the Streetworks industry looks at these reports to see if they meet a 'well run Permit scheme'?
- **Venues for future meetings:**
  - Fri 14<sup>th</sup> September 2018 –A1+ West Malling offices - Confirmed
  - Fri 7<sup>th</sup> December 2018 –Easthampstead House - Confirmed.

10. ANY OTHER BUSINESS

- RC mentioned GDPR & that he would have to send all external emails encrypted until further clarification received (now rectified). JP mentioned she had previously been 'blacklisted' by RBWM due to a new IT protocol that HA's have to adopt (now rectified).
- RH reaffirmed that Sector 12D does not cover Streetworks accreditation, & the NRSWA SLG qualification is the legal requirement to carry out streetworks.
- HH reported differences in levels of Sample Inspections between SSE & Dorset, where other HA have similar figures to SSE. RC mentioned a similar situation between SWS & Southampton Highways (although levels have been agreed).
- JP asked reminded all to let her know if any major events (e.g. Velo South, Ride 100 etc) in the South East that could potentially effect them (along with contact numbers).
- DC has been looking at s162 Highways Act 'laying rope on the carriageway' in relation to vehicle charging, & needs to set up liability & control.
- PD mentioned that time had elapsed since the HAUC(England) Permit Guidance was released & a few common issues have started to appear (e.g. NCT6A) & suggested a 1/2 day SEHAUC refresher in the Autumn. All to feed back issues.

**All**

**11. SUBMISSION DATE FOR AGENDA ITEMS**

Agenda items to be submitted to the Secretary by Mon 3rd Sept 2018 and Agenda circulated by the Secretary prior to meeting.

**12. DATE OF NEXT MEETING**

10am, Fri 14<sup>th</sup> September 2018 –A1+ West Malling offices