

SOUTH EAST HIGHWAY AUTHORITIES & UTILITIES COMMITTEE

MINUTES OF THE MEETING HELD Friday 18th March, 2005 Grosvenor House, Surrey CC, Guildford

PRESENT

BOB BEANEY (CHAIRMAN) BT	ALAN FOSTER – SOUTH EAST WATER
ROY CLARKE (SECRETARY) SOUTHERN WATER	ROBERT HUDLESTON – SURREY COUNTY COUNCIL (TREASURER)
CHRIS TUNSTALL – DURHAM CC (HAUC UK)	HARRY PENDLETON – ATKINS TELECOM (HAUC UK)
GRAHAM EATON – DERBYSHIRE CC (NSWHG)	JOHN CLARK – SCOTTISH & SOUTHERN ENERGY
KEITH O'BRIEN – THUS GROUP PLC	PAT GREEN – SOUTHAMPTON CITY COUNCIL
EDWINA KACZOR – ROYAL BOROUGH OF WINDSOR & MAIDENHEAD	KEVIN FULLER – HANTS COUNTY COUNCIL (VICE CHAIRMAN)
PETER BURMAN – THAMES WATER UTILITIES	WAYNE SCOTT – BRACKNELL FOREST BC
SARAH CAMERON – MID KENT WATER	ERIC COATES – ISLE OF WIGHT COUNCIL
IAN LANCEFIELD – KENT COUNTY COUNCIL	PETER TAYLOR – ISLE OF WIGHT COUNCIL
NIK GOODMAN – WEST SUSSEX COUNTY COUNCIL	GUY TOWNSHEND – FIBERNET UK LTD
PAUL DEEKS - TELEWEST	MARTIN COSGROVE - TRANSCO
ALAN FLORRY - TRANSCO	R. AMIR – SLOUGH BOROUGH COUNCIL
TONY NORMAN – NETWORK RAIL	GEOFF PETTS – MOTT MACDONALD
ROGER WILLIAMS –EAST SUSSEX COUNTY COUNCIL	

APOLOGIES FOR ABSENCE:

PETER SCOTT – HIGHWAYS AGENCY	PAT MULVIHILL – OXFORDSHIRE CC
NEIL AINSWORTH – WEST BERKSHIRE BC	STEVE LEEKS – EDF ENERGY
GRAHAM BARNWELL – WOKINGHAM DC	GEOFF SPILLER – THREE VALLEY'S WATER

3. MINUTES OF MEETING HELD ON 10th DECEMBER 2004
- 3.1 Accuracy – 5.1 – RW confirmed that he is a member of the CSS Compliance Testing WG (as opposed to leading it).
4. MATTERS ARISING FROM MEETING 10th DECEMBER
- 4.1 BB thanked Harry Pendleton, Chris Tunstall & Graham Eaton (HAUC UK Joint Chairs & Secretary) for attending the meeting.
- 4.2 Website – BB reported that the website has not yet been updated, but an Action plan is in place. BB will prompt all on a quarter day for comments. BB also mentioned that the SEHAUC website is fairly scant compared to other HAUC websites. BB proposed to expand. No objections to this from SEHAUC.
- 4.3 PG mentioned the amounts of SERTOOC info passed to SEHAUC members via RAC. PG has had no response as to whether the information gets to the right people within organisations or not.
- 4.4 EK - C2 notices. Transco (Mac Andrade) had confirmed (outside of the meeting) that Transco have no responsibility for providing HA's C2 information with regard to pipelines not owned by Transco. BB reiterated the SEHAUC website link to a UK Govt online website listing all organisations (will link to OFGEM). KF raised issue of using website to list Utilities that work within each HA Boundary. BB will provide a Utility rep to help provide this information.
- 4.5 Alan Florry reported that from 1st May, the Transco South of England

ACTION

BB

BB

network would be called Blackwater G Ltd. This is a transition name & sale agree date is not finalised. The permanent name will be Southern Gas Networks Ltd, and will be 50% owned by Scottish & Southern energy, the parent Company being Scotia Gas Ltd. Phone numbers will stay the same & letters will be sent out to all Companies informing of the change. A.Florry to provide copies. IL mentioned that he had already received an ETON batchfile from Blackwater G.

A. Florry

5. REPORT FROM SEHAUC WORKING PARTY – Robert Hudleston

5.1 Vehicle Crossovers – After BT v Gwynedd case, HA’s can go straight to C4 without paying cost of estimate. Likely this will be included in the Diversionary works COP along with Vehicle Crossovers.

5.2 TTL SEHAUC trial still ongoing.

5.3 4 Working Procedures on agenda for next WP meeting. Vehicle Detector loops document requires a complete overhaul.

6. TREASURERS REPORT – Robert Hudleston

6.1 Please contact SEHAUC using the web site for further details

7. NSWHG PORTABLE TRAFFIC SIGNAL FORM

NSWHG form could be seen as a ‘best practice’ document, but is not endorsed by HAUC UK. NJUG cannot support the form, but will adopt if agreed at a local HAUC. The SEHAUC trial will continue until the legal issues are resolved. PG mentioned that Southampton is looking towards using the NSWG form. BB suggested taking NSWG to Working Group to see if parts can be used & added to the SEHAUC form. KF mentioned that HA’s who want to use NSWG form cannot be precluded, and that Hants may drop out of trial as they want to use a web-based form. BB intends the SEHAUC form to be web-based. HP mentioned that it had been agreed at HAUC UK that NJUG lawyers will talk to DfT lawyers & a TTL Position statement will be decided upon. Timescales not yet known.

Working Group

8. REPORT FROM HIGHWAYS AGENCY

GP reported issues with Highway’s Agency Gazetteer. Highways Agency maintains its own Type 21 records. Utilities will need a patch to deal with multiple files. Some NSG’s may be updated & others not. HA are looking to switch off the old codes & have told the OS not to accept the old numbers. GP recommended HA’s to update their gazetteers & the Utilities to get a patch. GP mentioned he had received an ETON notice recently.

All

9. SEHAUC EVENT

RW believed last years event to be a relative success (over 95% approval)

and that there is enough ongoing debate for an event to take place at Sandown this year on 7th September. The theme will be Safety & Quality. Demos will take place throughout the day (possibly alternative reinstatement methods, SMA etc), and presentations on New notices, FPN's, Site Safety by Kent Police & HSE & CSS Compliance Testing by UCAS. Delegate lunch will take place & a prize draw. Registration will again be a pre-requirement & race tickets will be given out. Surveyor will add in flyer to National HAUC event pack. BB thanked all who sponsored last year, & Tangible sponsorship will take place this year (e.g. sponsorship of particular part of the event) – BB would like all to attempt to sponsor a part of the event & would like any ideas for the event. KF reiterated how useful it was for HA's to have a stall as it helps show what is happening in the Counties.

All

10. AGREED WORKING PROCEDURES'S: CORING

BB mentioned that the WG need to revisit the Coring Processes to expand & update. BB requested the timescales for the Inspections COP WG, with a view that the document be looked at for possible inclusion into the next version. GE mentioned that the CSS Project will report April/May, and results will be fed to HAUUK UK & Working Groups. DfT timescale for Inspections – start April 05, out to consultation end of year. GE aims to produce a National document for compliance testing – bordering HAUCs may have different agreements, so need to agree a National framework. KF mentioned that a change in the Reinstatement Spec might not happen for another 2 years, so could be a timing issue. Do we wait or does SEHAUC WG look at protocols? RW stated that the CSS Compliance testing questionnaires are all feeding into HAUC, Working Groups & COPs, National Protocols. Only 11 questionnaires have been received back so far from Utilities, 52 from HA's. RW is disappointed with this & would like as many completed questionnaires as possible.

All

11. TRAFFIC MANAGEMENT ACT CONSULTATION

RW confirmed that the HA side had met over 4 days for their response. The SEHAUC response is being prepared by the WG, & is worthwhile as it demonstrates to the DfT that both sides are working together. BB mentioned that the timescales are now getting tight, but non-response could be seen as a sign of agreement. RH stated that a further meeting will take place on 20th/21st April (consultation ends 26th April), and the response will be circulated on the 21st to get consensus. It will be an indication of common ground.

12. MATTERS TO BE REFERRED TO ALL REGIONS HAUC MEETING

KF has passed the SEHAUC procedure on manhole covers and frames to the Specification WP, for possible inclusion in the next version of the Spec.

13. CONTACT DETAILS

A list was circulated for updating.

14. SUSTAINABILITY

KF mentioned trial of coldlay (foam mix binder course, ideal for trenches) from Foster Yeoman which is approved only in Hants, and would still like to co-opt the Utilities for trials, partnering. KF will circulate information pack alongside any findings from Foster Yeoman re: performance. KF also mentioned the composting of waste, where opportunities for Utilities involvement could be found – can Utilities use this? GE & CT both supported sustainability on behalf of HAUK UK.

KF

15. ANY OTHER BUSINESS

15.1 Overbanding – The Spec makes overbanding non-mandatory, but there are issues relating to it (as highlighted in recent Radio 4 programme) & it can be onerous & difficult to achieve to required spec. BB/PB would like to see it banned, and GE mentioned that some HAUCs have collectively agreed to it being banned. EC did mention that some suppliers could meet skid resistances (e.g. Colas). Agreed to be put on as an agenda item for next meeting for further discussion.

RAC

15.2 KF mentioned a Hampshire Workshop on 12th April regarding TMA, National Traffic Control Centre, Cross Boundary working. Utilities are welcome to attend.

15.3 KF now live with the Empress system showing roadworks in Hampshire and suggests it will be of benefit to all. The URL for the Empress system is www.se.elgin.gov.uk and can be included on the SEHAUC website.

BB

15.4 BB requested a County structure be collated & sent out by HA's indicating where Traffic Manager sat in the structure (i.e. figurehead or Operational)? KF will action, but pointed out that HAUC is a forum for Streetworks & that Communication is via the Officer at SEHAUC. BB pointed out that RW, RH are Traffic Managers - CT stated that they are exceptions and that normal NRSWA contacts should be used for NRSWA comments & info.

HA's

15.5 CT, HP, GE thanked SEHAUC for their invitation and reiterated what a great event last years SEHAUC Sandown day was. KF thanked CT, HP, GE for travelling so far and attending.

16. SUBMISSION DATE FOR AGENDA ITEMS

Agenda items to be submitted to the Secretary at least 1 week prior to meeting (by 10th June) and Agenda circulated by the Secretary prior to meeting.

17. DATE OF NEXT MEETING

Next meeting to be held:

Friday 17th June, 2005

Venue: Grosvenor House, Surrey CC, Guildford
at 13:00 hrs (unless notified otherwise).