

# SOUTH EAST HIGHWAY AUTHORITIES & UTILITIES COMMITTEE

## MINUTES OF THE MEETING HELD Friday 17<sup>th</sup> March, 2006 Grosvenor House, Surrey CC, Guildford

### PRESENT

BOB BEANEY (CHAIRMAN) BT	ALAN FOSTER – SOUTH EAST WATER
ROY CLARKE (SECRETARY) SOUTHERN WATER	HARRY PENDLETON – ATKINS TELECOMS
PETER TAYLOR – ISLE OF WIGHT COUNCIL	MARTIN EDWARDS - HIGHWAYS AGENCY
STEVE LEEKS – EDF ENERGY	MARK OSTHEIMER – NTL: TELEWEST
ROGER HOWARD – WEST SUSSEX CC	R. AMIR – SLOUGH BOROUGH COUNCIL
TONY NORMAN – NETWORK RAIL	IAN ACKERMAN – HANTS COUNTY COUNCIL
PETER BURMAN – THAMES WATER UTILITIES	WAYNE SCOTT – BRACKNELL FOREST BC
SARAH CAMERON – MID KENT WATER	ERIC COATES – ISLE OF WIGHT COUNCIL
JOHN CLARK – SCOTTISH & SOUTHERN ENERGY	PAT GREEN – SOUTHAMPTON CITY COUNCIL
IAN LANCEFIELD - KENT COUNTY COUNCIL	GUY TOWNSEND – FIBERNET UK LTD
PAUL DEEKS - NTL:TELEWEST	KEITH O'BRIEN – THUS GROUP PLC
ALAN FLORRY - TRANSCO	EDWINA KACZOR – ROYAL BOROUGH OF WINDSOR & MAIDENHEAD
GRAHAM BARNWELL – WOKINGHAM DC	

### APOLOGIES FOR ABSENCE:

STUART WILSON – BRIGHTON & HOVE	ROGER WILLIAMS –EAST SUSSEX COUNTY COUNCIL (VICE CHAIRMAN)
ROBERT HUDLESTON – SURREY COUNTY COUNCIL (TREASURER)	DAVID HOLLAND – SUTTON & EAST SURREY WATER
NIK GOODMAN – EAST SUSSEX COUNTY COUNCIL	LORNA DAY - KENT COUNTY COUNCIL
GEOFF SPILLER – THREE VALLEY’S WATER	NEIL AINSWORTH – WEST BERKSHIRE BC
BRIAN WATSON – BOURNMOUTH & WEST HANTS WATER	GEOFF PETTS – MOTT MACDONALD
PAT MULVIHILL – OXFORDSHIRE CC	ROD PORTEOUS – PORTSMOUTH WATER
JULIE ULLIOT - NGT	

3. MINUTES OF MEETING HELD ON 16<sup>th</sup> December 2005
  - 3.1 Accuracy – Item 8 (Page 3, line 3 – should read ‘congestion targets’ as opposed to ‘congestion charges’.
4. MATTERS ARISING FROM MEETING 16<sup>th</sup> DECEMBER 2005
  - 4.1 ME mentioned that the Highways Agency would be producing quarterly Roadworks leaflets, which will be circulated.
  - 4.2 BB confirmed that Roger Williams is compiling the list of ARMs that are permitted in each HA area. Once available, BB will add to the website. SL mentioned that EDF Energy’s sustainability graduate is Victoria Burnham, and suggested she attend the next meeting, which was agreed.
  - 4.3 SC confirmed that RIGID has been approached regarding SEHAUC event.
  - 4.4 BB confirmed all SEHAUC minutes will be on the website, once collated <http://www.sehauc.org.uk/>
5. REPORT FROM SEHAUC WORKING PARTY – Bob Beaney
  - 5.1 BB mentioned that the Working Party had discussed a s81 Process for SEHAUC. The Yorkshire HAUC process had been examined and found fit

**ACTION**

**ME**

**SL**

	<p>for future business. It is likely that that will be used &amp; rebadged for SEHAUC purposes. All to check Yorkshire HAUC website.  <a href="http://www.yhauc.org.uk/files_store/reference_documents/YHAUC%20S81%20Procedure%20web.doc">http://www.yhauc.org.uk/files_store/reference_documents/YHAUC%20S81%20Procedure%20web.doc</a></p>	<b>All</b>
<b>6.</b>	<p><b>SEHAUC EVENT – Sarah Cameron</b></p> <p>SC has received approx. 130 names of companies that will be emailed out for prospective sponsorship. Registration will be via the SEHAUC website &amp; this should be live on 1<sup>st</sup> April.          AF confirmed that a draft flyer has been created &amp; the theme is ‘Achieving Compliance by All’. Speakers will outline new noticing, FPN’s &amp; s74, along with a Contractors view of the new regulations (Clancy Docwra). Peter Atkins, Traffic Manager WSCC will also be discussing the ‘level playing field’ for HA’s.          SC mentioned that London Expo had been heavily financed by TfL &amp; sponsorship/stands had been put up by London Boroughs. BB suggested HA’s go back and explore how they can get over the public money issue so that sponsorship for the SEHAUC event/stands can be given. GP suggested asking Bob Bayley how it was done. MO volunteered to raise this &amp; find out name of event organisation company involved in London Expo (<i>MO has since confirmed that the review meeting was cancelled &amp; will feed back at a later date</i>).</p>	<b>Highways MO</b>
<b>7.</b>	<p><b>TREASURERS REPORT – Roy Clarke</b></p> <p>RAC has received the Treasurer’s report from RH and stated the balance as of 1<sup>st</sup> December 2005 &amp; estimated balance as of 17<sup>th</sup> March. Expenditure in the next quarter will be payable to Sandown Park for the event, and this was detailed. As agreed at the last SEHAUC meeting, on future SEHAUC minutes the balance will not be displayed, for details please contact the treasurer via the web site.          EC suggested holding SEHAUC seminars regarding the TMA – a training package for the whole of the South East Region. BB suggested that SEHAUC would happily spend money on this once Codes of Practice/Regs were received, &amp; will be looking at Regional Seminars. The Working Group will look for sub-groups to facilitate this.</p>	<b>Working Group</b>
<b>8.</b>	<p><b>REPORT FROM HIGHWAYS AGENCY</b></p> <p>Martin Edwards (Network Access &amp; Resilience Team Leader) gave a well received presentation on Network Resilience. ME to forward a copy of the slides to RAC for circulation. ME had nothing further to report.</p>	<b>ME</b>
<b>9.</b>	<p><b>AGREED WORKING PROCEDURES’S</b></p> <p>BB confirmed that 4 are currently being worked on.          The Covers &amp; Frames procedure has reached an impasse at National level. Traffic Detector loops draft is currently with the Working Party members. Vehicle Crossovers is ongoing.          Dispute Resolution – BB stated that if endorsed this would become Working Procedure 42. EC agreed it is a document that SEHAUC would want to endorse. BB requested whether any members would want to opt out of the panel (email BB). The procedure was ratified as SEHAUC WP 42.</p>	

**10. SEHAUC MEETING LOCATION**

BB confirmed that the next meeting would be at YMCA Guildford, Bridge Street. There will be adequate public car parking & big & small room at venue (venue is opposite Train Station). BB suggested seeing how the next meeting went at the venue before confirming further bookings.

[http://www.guildfordymca.org.uk/how\\_to\\_find\\_us.htm](http://www.guildfordymca.org.uk/how_to_find_us.htm)

**11. MATTERS TO BE REFERRED TO ALL REGIONS HAUC MEETING**

See 14.3 below – Recharging for Inspectors Time

**12. CONTACT DETAILS**

A list was circulated for updating.

**13. SUSTAINABILITY**

PB mentioned that Thames Water had applied to use of SMR & are getting positive responses from HA's. Berkshire has given permission to use in type 3 & 4 carriageway & footways. IA to check situation in Hants.

HA's to send list of ARM's permitted & Utility approach to use, to RW.

**IA**

**HA's**

**14. ANY OTHER BUSINESS**

14.1 Arbitration/Conciliation Panel Review. Document dated October 2001 was declared null & void in light of agreed SEHAUC WP 42.

14.2 HAUC Surveyor nomination awards. BB reported that the top 5 National nominations would be sent to BB & RW for SEHAUC nomination. The Cardiff Event can be booked online at <http://www.surveyorevents.com/home/index.cfm>

14.3 Charging for Inspectors Time – AF outlined the JUG view & EC stated that in an emergency a superintendent is sometimes required to stay on site to make safe, until Utility turns up, as is not in interests of safety to leave unattended. HA side therefore view that it is appropriate to charge a waiting fee. BB stated that it is difficult to decide a blanket stance over & above the Act & a case by case basis needs to be applied. Each invoice should also state under what powers the charge is being made & supporting documentation should be provided. EC has no problem with applying case by case & photos & supporting documentation should support the invoice, but in real emergency HA are justified in applying a 2-hour waiting charge & can recharge under s81.5 of the Act. BB suggested to get an informed formal answer, EK & AF should provide further detailed information & also what statutory legislation applies - whether the charge is applicable to failure of the Reinstatement or failure of apparatus, & explore all avenue where a claim might be valid. BB mentioned that all have a duty of care & if BT are called out to make safe apparatus not owned by BT, they will make safe & recover costs. Once information is gathered, the issue will be referred up to HAUC (UK).

**AF/EK**

**BB**

14.4 IA mentioned that he is Street Gazetteer representative for Highways Side. Only 60 Utilities have registered with Intelligent Address for the NSG. BB & SC confirmed that they have not been able to download anything. IA will raise issue. BB mentioned Highways Agency Trunk Roads Gazetteer. IA

**IA**

- mentioned this was still been discussed & would keep SEHAUC up to date.
- 14.5 RA mentioned issue of NG Gas & Fulcrum regarding representation. A.Florry will pass on any comments to NG & that Fulcrum staff will be coming back in house within SGN, during April. However, PG raised concerns due to number of s50 licences being applied for by Fulcrum & that representation should take place. A.Florry to check situation & provide written confirmation of update to RAC whom will circulate to SEHAUC. **A.Florry**
- 14.6 MO reported that NTL & Telewest are now incorporated, forming NTL: Telewest (for streetworks). Operational Structure will be published in about 3 months but for co-ordination purposes, use existing contacts for the present. Noticing has not yet changed.
- 14.7 MO reported that NJUG have expanded membership to include Contractors as Associate Members (Clancy Docwra, with McNicholas & Balfour Beatty to join). MO stressed that they have no right to sit on HAUCs, unless by invite. Any problems please contact MO or NJUG.
- 14.8 BB mentioned that Openreach has been created within BT so that Assets can be moved within the Company.
- 14.9 BB requested information on ownership of oil pipelines at Wych Farm. RH suggested checking with Fujitsu & PG suggested could be privately owned. Any info to BB. **All**
- 14.10 BB mentioned there could be an issue with numbers at next venue, so suggested keeping Joint Representation to a minimum. **All**
- 14.11 BB extended his thanks to Harry Pendleton & wished him the best of luck. SEHAUC supported this.
- 15. SUBMISSION DATE FOR AGENDA ITEMS**
- Agenda items to be submitted to the Secretary at least 1 week prior to meeting (by 9<sup>th</sup> June 2006) and Agenda circulated by the Secretary prior to meeting.
- 16. DATE OF NEXT MEETING**
- Next meeting to be held:
- Friday 16<sup>th</sup> June, 2006  
Venue: YMCA, Bridge Street, Guildford  
**at 13:00 hrs (unless notified otherwise).**