

SOUTH EAST HIGHWAY AUTHORITIES & UTILITIES COMMITTEE

MINUTES OF THE MEETING HELD Friday 28th March 2014, Oakwood House, Maidstone

PRESENT

DAVID LATHAM - KENT COUNTY COUNCIL (CHAIRMAN)	BOB BEANEY OPENREACH (JOINT CHAIRMAN)
ROY CLARKE (SECRETARY) SOUTHERN WATER	IAN ACKERMAN - HANTS COUNTY COUNCIL
EDWINA KACZOR - ROYAL BOROUGH OF WINDSOR & MAIDENHEAD	GRAHAM BARNWELL - WOKINGHAM BC
DAVID PARKER – SLOUGH BC	JONATHAN WILLIAMS - KENT COUNTY COUNCIL
WAYNE SCOTT – BRACKNELL FOREST BC	MALCOLM LYONS - SSE TELECOMS
KEVIN ORLEDGE – SURREY COUNTY COUNCIL	JAN CHAPMAN - THAMES WATER
DONNA COOPER - SCOTTISH & SOUTHERN ENERGY	DEXTER DAVID – BRIGHTON & HOVE COUNCIL
PAUL DOOLEY- UK POWER NETWORKS	DARREN HUNTER - SGN
KEITH O'BRIEN – VODAFONE	FRED WILLET - COLAS
GRAEME LAKE – EAST SUSSEX CC	IAN ADAMS /JEREMY HEATH – SUTTON AND EAST SURREY WATER
MICHELLE LOVE – PORTSMOUTH CITY COUNCIL	PETER SMITH - BBMM
PHIL NICHOLSON – VIRGIN MEDIA	

APOLOGIES FOR ABSENCE:

JUANITA ROGERS – PORTSMOUTH CITY COUNCIL	NEIL AINSWORTH – WEST BERKSHIRE CC
ROBERT HUDLESTON – NETWORK RAIL	GEOFF SPILLER - AFFINITY WATER
BEN SYDENHAM – SEMBCORP WATER	IAIN THORNTON – ISLAND ROADS
JAMES PENMAN – READING BC	ROGER HOWARD – WEST SUSSEX CC
STEVE YOUELL / IAN DAVIES – PORTSMOUTH WATER	ALISON HEWS – KENT COUNTY COUNCIL
OLU AIKULOLA - SOUTH EAST WATER	MATT JEZZARD – SURREY COUNTY COUNCIL
BERNIE GORRINGE – EAST SUSSEX CC	JEAN NEWTON - BBLP

2. CONTACT DETAILS
A list had been circulated for updating.
JH & IAd presented a Sutton & East Surrey Water Google Co-ordinate presentation which was well received by SEHAUC members.
3. MINUTES OF MEETING HELD ON 13th December 2013 – Accuracy
No Accuracy issues identified.
4. MATTERS ARISING FROM MEETING 13th December 2013
 - Streetlighting – Ongoing – Kent CC is on Kent website.
 - Iack has loaded previous SEHAUC minutes onto website.
 - SRoH WG issue of splitting surface & base courses – ongoing action.
 - English Heritage Sites to be identified via the NSG – Iack has loaded for Hants, JW has loaded Env. Sensitive areas onto NSG, along with Roadside Nature reserves. Ongoing action for HA's.

ACTION

SOUTH EAST HIGHWAY AUTHORITIES & UTILITIES COMMITTEE

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| 5. | CONFIDENTIAL ITEMS ARISING FROM MEETING 13 th September 2013 | <ul style="list-style-type: none"> • IAck to put December minutes on the SEHAUC website as they are. | IAck |
| 6. | REPORT FROM SEHAUC JOINT WORKING GROUPS (IAck) | <ul style="list-style-type: none"> • Core & Vac – SGN undertaking trials on concrete roads - Approved Materials spreadsheet – looking at a more harmonised approval process where default position is materials approved. • Coring – breakdown for coring costs – all HA’s to send to RC for compilation. • Identification of covers – Plant ID page is on the SEHAUC website - http://www.sehauc.org.uk/PlantIDs.html . BB is chasing other sectors not represented. Objective is to minimise call out delays, which can be extended to HA plant such as drainage covers. All to send examples to BB. BB will then look at turning into an App. • SEHAUC Approved Materials list – IAck will list all materials approved, and these will be listed as approved throughout the whole SEHAUC Region unless a specific HA states that a specific material is not approved. • Inspections – D1, D2, D3 scenarios being developed – likely this will be rolled out in the summer time, with at least 2 venues being required for up to 100 people. IAck will be sending out a request request regarding this for numbers etc. • Event – Flyer is now finalised with Yotta now sponsoring as ‘Yotta SEHAUC Event’. Event will take place at Kent County Showground, Detling - http://kentshowground.co.uk/ - which has a substantial exhibition hall. WG working with suppliers to use acoustic barriers for presentation area. All to canvas suppliers to have a stand –AH to send sponsor form to RC for circulation. | <p>SEJAG members</p> <p>All</p> <p>IAck Done -</p> <p>All AH</p> |
| 7. | TREASURER’S REPORT | <ul style="list-style-type: none"> • JW on behalf of AH ran through the Treasurer’s Report. Outgoings due to website, and further income received from 2011 SEHAUC event. Outstanding Debt from 1st Intervention –DL will discuss with them. SEHAUC account balance is healthy. | DL |
| 8. | HIGHWAYS AGENCY REPORT / ISSUES | <ul style="list-style-type: none"> • HA have gone straight to ETON 6, can receive notices but cannot send. Also issues with uploading the NSG. HA may also be moving to Permitting in the future. | |
| 9. | AGENDA ITEMS & ISSUES TABLED FOR DEBATE | <ul style="list-style-type: none"> • Sustainability: DH will take over this agenda item regarding any SRoH issues. • Sharing Good Practice: KLRS – 2 applications have been received via KLRS Governance Board, with 2 ‘low budget’ awards being made – Resin based binder imported from U.S. for pothole repairs, where road can be trafficked within 15-20 mins, which will also be useful for reinstatement around water boxes where compaction is difficult, and transference of Rail Industry technology where self retensioning bolts can be used for crash barriers. Both will have a positive impact on decreasing disruption. Governance Board will also be looking into a directional lense or shield on amber safety lights. • Performance: Nothing to report. | |

- **HAUC(UK):** Hasn't met recently, as are waiting on formation of HAUC(England). Peter Loft will be Utility Side Chair, with DL are JAG side Chair for HAUC(England). Two HAUC(UK) out for consultation, all are encouraged to respond.
- **Venues for future meetings:** DD confirmed he is happy to use Brighton for Fri 13th June (DD to book venue), meeting & DH Aldershot for Sept & December at Wokingham / Berks. DL proposed Oakwood House for upcoming March meetings, which was agreed by SEHAUC.
- **ETON 6 Readiness** – SEHAUC agreed to a 6 month 'bedding in' period for ETON 6 functionality. All HA members in the room agreed they would be using ETON 6 for s81, with the majority using Temporary Traffic Signal functionality. JW will put a tick list together of who will be using what ETON 6 functionality & will then compile SEHAUC list. DfT are chasing Geoplace regarding who has gone live and who hasn't. Any copy recipient of a notice still on ETON 5 will not get the notice served on them.
Majority of members were live with ETON 6 at the time of the meeting with ESCC, Surrey CC, Colas, RBWM, SESW, UKPN going live w/c 31st March.

DD

10. ANY OTHER BUSINESS

- **BB** mentioned that as of the 8th May he will be off works for an indefinite period (possibly 2 to 3 weeks).
- **SEPS** – KO mentioned a change in SEPS Model Conditions, where looking to change from 1.2 to 1.3. This is proposed to be implemented 1st May. DL stated that a 3 month ratification period should be applied, where changes are tabled at a SEHAUC meeting, with ratification 3 months later at following SEHAUC meeting. BB recommended a single set of conditions to make it easier for Promotors to comply. SEJUG do not agree with the current set of model conditions. GL will liaise with BB outside of the meeting. RC to add SEPS Conditions as an agenda item for September SEHAUC.
- WS mentioned that Bracknell is going live with SEPS shortly. Slough will also be joining SEPS before September.
- DC – TTRO footway closure –P72 Red Book states that a footway closure does not normally require a TTRO, but an HA outside of the Region has stated that any occupation > 3 days will require one. GL believed that a TTRO could legally be applied to a footway, and BB stated that an amendment to the Red book will be coming out stipulating that this will need to be in 'exceptional circumstances'. DC is liaising with DfT over this issue.
- Manual Control of Temporary Traffic Signals – PD reported that requirement for this has increased; with up to 50% TTL works requiring manual control, some on non TS streets. DL would expect this to be applied on a TS street at a TS time only, with the NSG being the driver. RC to add as agenda item for next meeting, all to look at number of requests and when applied.

GL
RC

RC /All

11. SUBMISSION DATE FOR AGENDA ITEMS

Agenda items to be submitted to the Secretary by Mon 2nd June 2014 and Agenda circulated by the Secretary prior to meeting.

12. DATE OF NEXT MEETING

Friday 13th June 2014, Brighton Venue : TBC