

SOUTH EAST HIGHWAY AUTHORITIES & UTILITIES COMMITTEE

MINUTES OF THE MEETING HELD Friday 12th Sept 2014, SGN Aldershot

PRESENT

PAUL DOOLEY- UK POWER NETWORKS (ACTING CHAIRMAN)	DAVID LATHAM - KENT COUNTY COUNCIL (JOINT CHAIRMAN)
ROY CLARKE (SECRETARY) SOUTHERN WATER	IAN ACKERMAN - HANTS COUNTY COUNCIL
SAM HOWE – BRACKNELL FOREST BC	GRAHAM BARNWELL - WOKINGHAM BC
DAVID PARKER – SLOUGH BC	ANDY FRIBBENS - THAMES WATER
WAYNE SCOTT – BRACKNELL FOREST BC	KEITH O'BRIEN – VODAFONE
KEVIN ORLEDGE – SURREY COUNTY COUNCIL	EDWARD DAY – WOKINGHAM BC
EDWINA KACZOR - ROYAL BOROUGH OF WINDSOR & MAIDENHEAD	ANIS DANDY - UKPN
RUSSELL CHAPLIN – OXFORDSHIRE CC	EMMA WENHAM - SOUTH EAST WATER
PHIL NICHOLSON – VIRGIN MEDIA	JEAN NEWTON - BBLP
JULIE DAY – EAST SUSSEX CC	KEITH LANGAN - SGN
GEOFF SPILLER & VICKI STEWART - AFFINITY WATER	DONNA COOPER - SCOTTISH & SOUTHERN ENERGY
BEN SYDENHAM – SEMBCORP WATER	FRED WILLET - COLAS

APOLOGIES FOR ABSENCE:

BOB BEANEY OPENREACH (JOINT CHAIRMAN)	NEIL AINSWORTH – WEST BERKSHIRE CC
DARREN HUNTER - SGN	PAUL TREGUST – PORTSMOUTH WATER
JAN CHAPMAN - THAMES WATER	IAIN THORNTON – ISLAND ROADS
JAMES PENMAN – READING BC	ROGER HOWARD – WEST SUSSEX CC
MATT JEZZARD – SURREY COUNTY COUNCIL	IAN ADAMS – SUTTON AND EAST SURREY WATER
MALCOLM LYONS - SSE TELECOMS	MICHELLE LOVE – PORTSMOUTH CITY COUNCIL
GRAEME LAKE – EAST SUSSEX CC	PETER SMITH - BBMM
ALISON HEWS - KENT COUNTY COUNCIL	ROBERT HUDLESTON – NETWORK RAIL

2. CONTACT DETAILS
A list had been circulated for updating.
3. MINUTES OF MEETING HELD ON 13th June 2014 – Accuracy
KO – a licence is not required if the Arial Platform is within the works site.
KO – coring costs – Surrey CC did not receive an enquiry from Joe Black.
4. MATTERS ARISING FROM MEETING 13th June 2014
 - Iack – Ian does not sit on the event working group.
 - S58 – S6.5.2 states that the undertaker must 1st contact the HA to discuss discuss proposals
5. CONFIDENTIAL ITEMS ARISING FROM MEETING 13th June 2014
 - Iack to put June minutes on the SEHAUC website as they are.

ACTION

Iack

6. REPORT FROM SEHAUC JOINT WORKING GROUPS (IAck)
- Identification of covers – Examples still required.
 - SEHAUC Approved Materials list – I Ack re-iterated that the spreadsheet now lists all materials and all Authority’s are assumed to have given consent for their use except where specifically identified.
 - Inspections - 2 sessions have taken place, which have been well received. Final session 28th Oct Maidstone.
 - HSE Consultations ongoing, and available on HSE Website.
- Event – approx. 250 delegates plus 100 with stands have registered, leaving SEHAUC with a surplus.

7. TREASURER’S REPORT

- SEHAUC funds in credit, with the Event being fully covered.
- Future ‘training days’ – SEHAUC agreed that future training days would take place. SEHAUC Guidance on how to work within a Permit Scheme (incorporating FPN’s) was suggested. All to come up with ideas for potential future training days /roadshows where funds can be used.

All

8. HIGHWAYS AGENCY REPORT / ISSUES

- No HA representation at meeting.

9. AGENDA ITEMS & ISSUES TABLED FOR DEBATE

- **Hollco Ltd presentation on Temporary Traffic Signals** - Mike Hutchinson (Chairman, AGD group), Phil Hutchinson & Les Bain, Hollco traffic signals gave a presentation to SEHAUC. A discussion occurred on how the intelligence of temporary traffic signals can be increased. A V/A sensor can be clamped to a critical point where street furniture is present, with maximum distance upstream likely to be about 500m. Will therefore be able to picking up stationary queuing traffic 500m upstream of works. Telemetry system could also be available to remotely rephrase, along with dial up camera, eye light, countdown markers. SEHAUC to agree scope /requirements & Hollco to compile a project cost for trailing. This will go initially through the KLRS Board where bid will be compiled.
- **Sustainability:** No items tabled.
- **Sharing Good Practice:** Kent CC is working to resolve safety issues with a push for workers on the ground to challenge if they don’t feel safe. Approved reinstaters tabled at ESCC HAUC were also discussed (Rye Cobbles and MST recycling).
- **Performance:** DL mentioned he had recently encountered an increase in Safety at Streetworks issues with some companies, and is addressing them within Kent. Recent motor bike fatality was mentioned, and the need to risk assess every site was reinforced. A document highlighting the major changes in the new Red Book is available on the JAG(UK) website – a link to this will be put on the SEHAUC website.
- **HAUC(UK):** View to adopting HAUC (England) Sector Agreed Conditions Document - IAck mentioned he was thinking of using Sector agreed conditions in noticing and pegging to s56 directions as appropriate (in order to negate the need for a Permit Scheme). Appropriate ones will be raised for discussion at Hampshire HAUC. WS has to use these, but suggested don’t deliver everything that is

KLRS Board

required. Surrey CC is that they are disappointed with the document, but will be looking at ways to see if it is possible to move towards it in the future. ESCC also reviewing these conditions. Kent CC will accept the Sector agreed conditions with gradual transition towards them. HAUC (England) 2nd meeting will be coming up & SRoH will be looked at in the future.

JUG members

- **Venues for future meetings:** December at Easthampstead House. Wokingham / Berks, Oakwood House for March 2015. Agreed Oakwood House, Kent will be used for the March meeting. AD & DC offered to look for venue for September meeting. Both to check availability.
- **Defect Escalation Process** – All Utilities to send to SEJAG@kent.gov.uk
- **HA Works Promoter Attendance** – SEJUG supported representation at a local level (Local HAUC's) where local issues can be sorted out. DL stated he will not support any works promoter where damage is caused. SEHAUC agreed that attendance will remain at a local level for the present.
- **Addition of Safety CoP Risk Assessments to SEHAUC Website** – this was discussed & issue highlighted where they could change, therefore having out of date RA's on the website. The Considerate Contractor checklist is already on the website and should cover.

AD/ DC

Working Group

10. ANY OTHER BUSINESS

- **Materials** – RC raised a query about HRA in DBM footways. Is generally seen as betterment. EC & Iack would not serve a defect where this is used in the footway.
- **FPN's** - RC asked system problems should be FPN'able? Southampton CC will not issue FPN for this. Issue could be with XML not being instant access. EK asked about FPN's for inspection units, where 1 unit is proposed, but no excavation takes place. General consensus was that this could result in an FPN. RCh mentioned that Oxfordshire is getting a high level of cancellations. If this is done within notice validity period then this is legal. If minor works cancelled on the 4th day of the validity period, then an FPN can be levied for late cancellation.
- **DfT Permits Consultation** – closure date 25th September & all encouraged to send in responses to DfT.
- **KL suggested the SEHAUC Site Safety report** be updated to take into account Site Specific Risk Assessments. SEHAUC WG will review.
- **Iack mentioned that a Councillor had been complaining** about the number of immediate works within the County. One Water Co was submitting at 16%, and another at 60%. Surrey CC mentioned that one Water Co. in their area was at 45%. Iack believes the notices submitted to be genuine cases of immediate works. AD suggested pointing members in the direction of all works promoters. DL said he would rather see a correct notice, with an early start being applied for.
- **EW asked about notices for private streets** – these have to be copied via ETON to the Highway Authorities. DC has set up a code so that a copy of the notice is sent to themselves.
- **S74** – some coming through as works comments – can they all come through as 'informal overrun'?
- **KO mentioned that there will be a SEPS meeting** on 10th October where current members will review status & progress the issue of Utility representation.

SEHAUC WG

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- WS stated that Bracknell Forest SEPS membership commences on 5th November.

SUBMISSION DATE FOR AGENDA ITEMS

Agenda items to be submitted to the Secretary by 28th November, 2014 and Agenda circulated by the Secretary prior to meeting.

12. DATE OF NEXT MEETING

12th December, 2014 at Easthampstead Park Conference Centre, Off Peacock Lane Wokingham, RG40 3DF <http://www.eastpark.co.uk/>