

# SOUTH EAST HIGHWAY AUTHORITIES & UTILITIES COMMITTEE

## MINUTES OF THE MEETING HELD Friday 16<sup>th</sup> September, 2005 Grosvenor House, Surrey CC, Guildford

### PRESENT

BOB BEANEY (CHAIRMAN) BT	ALAN FOSTER – SOUTH EAST WATER
ROY CLARKE (SECRETARY) SOUTHERN WATER	ROBERT HUDLESTON – SURREY COUNTY COUNCIL (TREASURER)
PETER SCOTT – HIGHWAYS AGENCY	GRAHAM BARNWELL – WOKINGHAM DC
NEIL AINSWORTH – WEST BERKSHIRE BC	PAT MULVIHILL – OXFORDSHIRE CC
CLAREMARIE VINE - KENT COUNTY COUNCIL	GEOFF SPILLER – THREE VALLEY’S WATER
EDWINA KACZOR – ROYAL BOROUGH OF WINDSOR & MAIDENHEAD	KEVIN FULLER – HANTS COUNTY COUNCIL (VICE CHAIRMAN)
PETER BURMAN – THAMES WATER UTILITIES	WAYNE SCOTT – BRACKNELL FOREST BC
SARAH CAMERON – MID KENT WATER	ERIC COATES – ISLE OF WIGHT COUNCIL
JOHN CLARK – SCOTTISH & SOUTHERN ENERGY	PAT GREEN – SOUTHAMPTON CITY COUNCIL
NIK GOODMAN – EAST SUSSEX COUNTY COUNCIL	GUY TOWNSHEND – FIBERNET UK LTD
PAUL DEEKS - TELEWEST	STEVE LEEKS – EDF ENERGY
ALAN FLORRY - TRANSCO	R. AMIR – SLOUGH BOROUGH COUNCIL
TONY NORMAN – NETWORK RAIL	GEOFF PETTS – MOTT MACDONALD
ROGER WILLIAMS –EAST SUSSEX COUNTY COUNCIL	

### APOLOGIES FOR ABSENCE:

STUART WILSON – BRIGHTON & HOVE	MARK OSTHEIMER - NTL
BRIAN WATSON – BOURNMOUTH & WEST HANTS WATER	DAVID HOLLAND – SUTTON & EAST SURREY WATER
ROD PORTEOUS – PORTSMOUTH WATER	IAN LANCEFIELD - KENT COUNTY COUNCIL
JULIE ULLIOT - NGT	KEITH O’BRIEN – THUS GROUP PLC

### 3. MINUTES OF MEETING HELD ON 17<sup>th</sup> JUNE 2005

3.1 Accuracy – No problems reported!

### 4. MATTERS ARISING FROM MEETING 17<sup>th</sup> JUNE 2005

4.1 Highway’s Agency multiple files (Type 21, 23 records) – GP & AF have trialed notices, but not successfully. BB confirmed to IA that he sees Highway’s Agency data on trunk road ASD.

4.2 BB confirmed that the Empress link is not yet on the SEHAUC website. RW confirmed that the slides shows from the event could be put on the website (now on website). Photos also on website.

4.3 Peter Atkins (WSCC) has been promised attendance by Interroute at WSCC co-ords. PM confirmed that Scottish & Southern did turn up for last co-ord meeting.

4.4 KF has passed forward covers & frames working procedure to NSWHG.

4.5 RW confirmed that an invitation to attend SEHAUC had gone out to Network Resilience Teams. Although PS confirmed that they were only just getting established, it was decided to add in a presentation slot to the December meeting. RH to email contact details, RAC to send invitation.

4.6 RAC confirmed that Ecoblend is MOT Type 1 approved material.

4.7 Traffic Managers & County Structures – RW confirmed that SEHAUC is the forum for contacting HA’s. If an issue needs escalation, then the SEHAUC Contacts will escalate.

4.8 Ian Lancefield has requested via email if the problems of patching gripfibre surfaces following localised reinstatements could be addressed as he can

**ACTION**

**BB**

**RH/RAC**

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- find no suitable material match and at present reinstates using the material upon which the gripfibre was laid. Recommended methods of completing small reinstatements in a variety of surface dressing materials is required. RAC to pass issue up to Kevin Fuller for the Specification WG. **RAC**
- 4.7 Thames Water Contractors – PB has put some proposals forward & HA's should notice changes by Nov. 1<sup>st</sup>. PB will write to all Berks Unitaries & call a meeting to discuss issues. PB to liaise with GB & refer back to Berks HAUC. **PB/GB**
- 4.8 HAUC UK judging criteria for the awards at Cardiff – RAC suggested he write to the Water UK NJUG rep, as he was Chair of the Conference Organising Committee. BB suggested that the question be posed towards criteria for next year's awards, and categories as to what the awards cover. **RAC**
- 5. REPORT FROM SEHAUC WORKING PARTY – Robert Hudleston**
- 5.1 The WG will pick up issues pertinent to SEHAUC, and will meet for an hour after each SEHAUC.
- 5.2 The Traffic Detector Loop Working Procedure has been sent out to members for comment & will have to be re-written as was issued in 1995. Any comments to RH.
- 5.3 EDF bar hole investigation issue has been taken up by the Working Group as well as issues in general.
- 6. NSWHG PORTABLE TRAFFIC SIGNAL FORM**
- RW clarified that although some HA's use & support the NSWHG form, others do not. Questions have therefore been sent up to the NSWHG regarding use & certain elements of the form. The decision to use the form is up to each individual HA, as some HA's comfortable with using the SEHAUC form. However, the issues with the DfT & the NSWHG need to be sorted out. BB stated that he would rather see Consultation with the JUG side and that SEJUG opinion is that the SEHAUC form works well & that more work is needed on the NSWHG form (e.g. no off peak box). NA believes that this is down to interpretation and will provide feedback to BB to take back to SEHAUC WP. PM will accept either form, BB stated that BT will not use the NSWHG form until it has a HAUC UK badge. **NA/BB**
- 7. TREASURERS REPORT – Robert Hudleston**
- Please contact sehauc via the web site for further details
- 8. REPORT FROM HIGHWAYS AGENCY**
- GP mentioned on behalf of Area 3 that any large planned schemes need to be raised early (even if provisional) due to pressure on the network. PS reiterated for Areas 4 & 5. GP to pass email address of Managing Agents to RAC. There is a major push for getting loops sorted out for networks, as well as special sensitivity for routes adjacent to motorway junctions. **GP**

**9. SEHAUC EVENT**

RW requested that event questionnaires are returned to him (copied to BB & SC) & extended thanks to all that helped, especially the speakers, who gave the event a local 'SEHAUC' feel. A wash-up review to assess lessons learnt & what happens next will be held shortly, with report back before Christmas. BB thanked the sub group & those who ramped up the work at the end, and that the badging of slides as SEHAUC gave the event a more professional finish. Although the event was a great success the sub group had lack of assistance & a support system (i.e. help with bodies) will be looked at so that the workload can be spread. RH commented that the event does take up a lot of private time, but believes another event should take place next year, but SEHAUC would need to be innovative and have stricter lines of responsibility. Sponsorship may be harder & BB would like to see this extended to suppliers. A theme will need to be brought to the next meeting.

**10. AGREED WORKING PROCEDURES'S: CORING**

The Working Party has amended the Working Procedure, & RW suggested putting the draft on the Website after the Working Party amendments have been made. RW will get amended version to BB by end of following week, with 6 weeks time period to comment on. BB to email RAC once on web & available for comment.

**RW/BB**

**11. REINSTATEMENT SPECIFICATION**

RW mentioned that Kevin Fuller, Joint Chair of the SROH Working Party is seeking comments in light of a refresh of the SROH, and suggested a SEHAUC Regional response be provided. Comments to be fed back to RAC by 14<sup>th</sup> October. RAC, SC, IA & PM to meet following this to consolidate comments. RAC will set up meeting and write back to Kevin Fuller on behalf of SEHAUC.

**All**

**RAC**

**12. MATTERS TO BE REFERRED TO ALL REGIONS HAUC MEETING**

PM suggested it would be useful to get a response on issues referred in the past. The meeting believed this to be Frames & Covers, which has been passed up to the SROH Working Group for inclusion. The plinth either side is still an issue & can be included in the SEHAUC response. The Coring document can also be pushed up once completed.

**RAC  
Working  
Party**

**13. CONTACT DETAILS**

A list was circulated for updating.

**14. SUSTAINABILITY**

No Items Raised.

**15. ANY OTHER BUSINESS**

15.1 SEHAUC Vice Chair – RH nominated RW. SEHAUC agreed on this nomination.

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- |            |   |                          |
|------------|---|--------------------------|
| 15.2       | PG stated that the Highway's Side meeting will be writing to each SEJUG representative asking for details of planners (NG will write letters).  | <b>NG</b>                |
| 15.3       | RA asked about next year's year planner, which is with BB for finalisation.   | <b>BB</b>                |
| 15.4       | PM raised issue of general quality of co-ordination info.   |                          |
| 15.5       | RH asked for clarification on date of next meeting, due to possible clash of Hants HAUC & Working Party meeting. IA has confirmed this is on the 9 <sup>th</sup> December, so likely Working Group meeting to be 2 <sup>nd</sup> December, with SEHAUC being 16 <sup>th</sup> December.   | <b>RH/BB to clarify</b>  |
| 15.6       | WS raised issue of Transco not being at the SEHAUC meeting. BB clarified that JU is the National Grid Transco Representative.   |                          |
| 15.7       | PS mentioned the TMA squeezing in time Constraints, and that it is up to promoters carrying out the works to bear costs of this.  |                          |
| 15.8       | BB raised 2 issues regarding plant records for streetlighting. (i) What timescales can the records be provided within? (ii) Who is the Contact within each HA to provide these? RH suggested that the C2, C3 process would be a logical one to follow timescale wise. BB would like individual responses to RAC from each HA. RA believed he does not have plans of these at all. | <b>All HA's/<br/>RAC</b> |
| <b>16.</b> | <b>SUBMISSION DATE FOR AGENDA ITEMS</b>   |                          |
|            | Agenda items to be submitted to the Secretary at least 1 week prior to meeting (by 9 <sup>th</sup> December) and Agenda circulated by the Secretary prior to meeting.   |                          |
| <b>17.</b> | <b>DATE OF NEXT MEETING</b>   |                          |
|            | Next meeting to be held:  |                          |
|            | Likely to be Friday 16 <sup>th</sup> December, 2005 (to be confirmed)<br>Venue: Grosvenor House, Surrey CC, Guildford<br><b>at 13:00 hrs (unless notified otherwise).</b>   | <b>TBC</b>               |